

RENTAL AGREEMENT

_____ agrees to rent _____
(name) (which rooms)
of the Wood Lake Community Center on _____ for a fee of \$ _____
(date) \$200.00 damage deposit
(separate check)

To help the custodian, we need to know:

- (1) When will you begin to set up for your event? _____
(date & time)
- (2) What time will your event begin? _____
(date & time)
- (3) When will it end? _____
(date & time)
- (4) Will you clean up after your event or would you like to hire the custodian to do it at \$15/hour to be deducted from your damage deposit?
 We will clean We will hire custodian
- (5) We would like the thermostats set at _____ degrees.

Use of the facility by all groups is subject to all rules and guidelines governing security, custodial concerns, liquor control and damage to the center. A copy of those guidelines is attached to this agreement and is to be shared with all members of the renter's party who are responsible for the care of the Wood Lake Community Center.

Those who sign this agreement with the City of Wood Lake promise to abide by all Federal, State and local laws regarding the consumption, sale and use of alcoholic beverages. If alcoholic beverages are to be served, the bar must be operated by Woody's Bar and a contract signed with them. If the renter is dispensing his/her privately owned liquor at no charge (private party) Woody's Bar does not have to be there. However, a copy of the Hold Harmless Agreement must be signed by the renter and on file with the City Clerk.

You may wish to check with your insurance agent. Perhaps your homeowner's liability policy will offer protection in the event of a claim against you for any problem that happens during the event sponsored by you at the Wood Lake Community Center. You may consider hiring a "rent-a-cop". The Yellow Medicine County Sheriff's Department may make appearances at your event as they will be notified by the City of Wood Lake.

BY SIGNING THIS AGREEMENT, RENTER VERIFIES HE/SHE HAS READ AND UNDERSTANDS THE WOOD LAKE COMMUNITY CENTER GUIDELINES.

Date _____ Renter/Representative _____