

MONTHLY MEETING OF THE WOOD LAKE CITY COUNCIL

MONDAY, FEBRUARY 14, 2022, 6:00 P.M.—COMMUNITY CENTER-BOARD ROOM

Council members Mayor David Stelter, Brad Timm, Wayne Tonn, Tammi Mueller, and Sean Brovold along with the city clerk, Brenda Drager, were present. Visitor in attendance was Keith Mueller.

The regular council meeting was called to order by Mayor Stelter at 6:00 p.m.

Pledge of Allegiance

Keith Mueller told the council that the annual pancake fundraiser is to be held on Sunday, March 13, 2022, at the Community Center.

The department had ice water rescue training this past week. Discussed briefly about the new members taking their fire training. Keith left the meeting at 6:10 p.m.

A motion by Brovold and seconded by Timm to approve the minutes from the January 10, 2022, meeting. Motion passed with all in favor.

A motion by Mueller and seconded by Timm to approve Brenda Drager attending the 2022 MCFOA Conference in St. Cloud March 23-25 and the Safety and Loss Workshop in Alexandria on March 30, 2022. Motion passed with all in favor.

The bills were gone through page by page. A motion by Timm and seconded by Brovold to approve the bills as presented. Motion passed with all in favor.

The members present at the Fire Budget meeting and the mayor signed the new 2022 Fire Contracts to be sent out to the townships.

Two building permits for Korey Herrick were addressed. One for a new garage and one for a new shed that he plans on putting on his property. Approval of the two permits was tabled until the March 14, 2022, meeting so that the building committee, Sean Brovold and Brad Timm, have time to meet with Korey Herrick to get more specifics.

A brief discussion on the past due utility accounts was held.

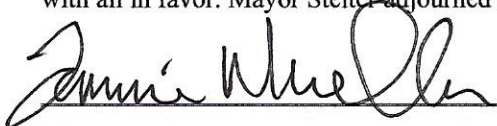
A motion by Mueller and seconded by Brovold to approve purchasing a new computer monitor, upgrading the 365-office software for both Allen and Brenda's computer, and purchasing a new printer to print the water bills on. The old printer has met its life expectancy and the only one that the bills can be printed on. Motion passed with all in favor.

Other business: The semi being parked by the water tower in the middle of the street was discussed. It was suggested that Allen talk to the owner about other options of where to part this semi-truck.

Informational items: the new office computer has been installed and up and running; city received donations to the Fire Department of \$765.00, First Responders of \$840.00, and Wood Lake Community Center of \$295.00 from Wood Lake Township Rural Charities; the PERA exclusion reports was submitted and approved; Allen will be attending the MNRWA Water & Wastewater Conference in St. Cloud March 1-3, 2022; The city received notice from MNDOT stating that Highway 274 from 2nd Ave. to County Road 2 N will be continuation of County Road 6 and the County Road 2 N will be part of Highway 67. New signs will be put up this fall.

The Board of Appeal and Equalization Meeting is set for Monday, April 18, 2022, from 6:00-6:30 p.m. at the Wood Lake Community Center.

There being no further business, a motion was made by Timm and seconded by Brovold to adjourn the meeting. Motion passed with all in favor. Mayor Stelter adjourned the meeting at 6:50 p.m.

 Tammi Mueller, Acting Mayor

 Brenda Drager, Clerk/Treasurer

JANUARY 2022 REPORT OF ALL FUNDS

GENERAL:

Checking Account Balance on hand 1/1/22----- \$ 3,580.42

JANUARY RECEIPTS:

Community Center-Yearly contracts	\$ 2,200.00
Liquor & Cigarette licenses	\$ 2,500.00
Donald Gunderson-Yearly building rent	\$ 100.00
General Savings	\$ 15,000.00
Utility payments deposited General Fund by mistake will transfer to utility	\$ 239.28
Fire Fund-additional Payroll taxes due to General	\$ 2,242.34

Total January Receipts:	\$ 22,281.62
	\$ 25,862.04

JANUARY DISBURSEMENTS:(includes salaries)-----	\$ 19,706.62
Transfers to Park, Street Imp, Utility, General Savings-Property Taxes/ins. dividends/ins claims/Fire Dept.	\$ -
(PERA-\$1,105.14;MN State-\$309; Federal-\$1,872.42)	\$ 3,286.56
Balance on hand 1/31/22-----	\$ 2,868.86

General Fund-New Small Business Start Up Fund C.D. Balance 1/31/22 \$4,690.98

General Savings Account Balance on hand 1/1/22 \$ 422,386.79
***Committed Funds**

COVID-19 (Federal Aid)	\$ 21,911.10
*Wood Lake Bar-CC	\$ 2,879.30
*Xmas Decorations	\$ 1,864.32
*CC-floor finishing	\$ 3,365.00
*CC Furnace	\$ 7,500.00
*CC Landscaping	\$ 768.47
*CC Roof Fund	\$ 20,711.00
*Small City Asst.	\$ 16,094.00
*Undesignated	\$ 465.00
*Wood Lake Lions	\$ 447.13
Balance on hand 1/31/22	\$ 76,005.32

Lakeview Booster Club-donation-new furnace	\$ 7,500.00	
January Interest	\$ 71.49	\$ 7,571.49
		\$ 429,958.28
JANUARY DISBURSEMENTS:(includes salaries)-----		\$ 15,000.00
Balance on hand 1/31/22-----		\$ 414,958.28

OUTSTANDING ACCOUNTS FOR PAYMENT

GENERAL:

Great Plains Natural Gas Co.-CC paid 1/31/22	\$ 807.73	19255
Nordic Solar HoldCo,LLC-CC	\$ 186.54	19272
Xcel Energy-CC	\$ 251.89	19286
Aflac-employee deducted accident/disability insurance-paid 1/31/22	\$ 173.84	19258
Arvig -Office	\$ 162.56	19263
Gopher State One Call-Annual fee	\$ 50.00	19265
Gopher State One Call	\$ 8.10	19266
Hinderks Chiropractic, P.A. -DOT Physical	\$ 110.00	19267
Innovative Office Solutions-office supplies-2 invoices	\$ 49.34	19268
League of MN Cities-Safety Group-2021	\$ 300.00	19269
MCFOA-conference registration-Brenda Drager	\$ 275.00	CC
MN PEIP-health & dental insurance	\$ 953.52	19270
NCPERS Group Life Insurance-employee payroll deduction	\$ 16.00	19271
Utility Fund-Payroll reimbursement-Drager 8/31/21-too many from utility fund-pay back	\$ 1,981.44	19274
Utility Fund-Payroll reimbursement-Drager/Chrisman 9/15/20-s/b General - pay back	\$ 3,413.63	19274
Wood Lake Fire Relief Assn.-YMC property taxes	\$ 12.74	19275
Yellow Medicine County Attorney-Prosecution services	\$ 212.50	19276

MAINTENANCE DEPARTMENT:

Arvig -shop	\$ 133.38	19277
City of Granite Falls-license tabs-2021 Ram; 2008 Ford PU; 1984 Chevy dump truck	\$ 57.75	19264
Cottonwood Co-op Oil Co. equip repairs \$33.54; shop supplies-\$21.12; fuel \$426.22	\$ 480.88	19278
Farmward Cooperative-shop supplies	\$ 10.52	19279
Great Plains Natural Gas Co.- new shop-paid 1/31/22	\$ 371.02	19257
Jeseritz Electric-new lights-north sign	\$ 121.00	19280
Mid-American Research Chemical-ice melter-streets	\$ 2,200.78	19281
Phase 3 Nordic Solar HoldCo,LLC-CC-new shop	\$ 34.20	19282
Power Plan-parts-pay loader-2 invoices	\$ 1,705.97	19283
RSS Group Int'l	\$ 93.98	19284
SouthWest Pest LLC-pest yearly contract	\$ 399.00	19273
Wood Lake Lumber-shop supplies-2 invoices	\$ 15.98	19285
Xcel Energy-street lights \$869.35; siren \$3.90; signs \$46.37	\$ 919.62	19286
Xcel Energy-shop	\$ 194.36	19286

JANUARY 2022 REPORT OF ALL FUNDS

UTILITY CONSTRUCTION FUND

Checking/Savings Account Balance 1/1/22

\$ 538,997.27

JANUARY RECEIPTS:

MRWA-Pay #7	\$ 25,426.68	
January Interest	\$ 88.34	
Total January Receipts:		\$ 25,515.02

JANUARY DISBURSEMENTS:(includes salaries)-----	\$ 6,000.00
Balance on hand 1/31/22 -----	\$ 558,512.29

OUTSTANDING ACCOUNTS FOR PAYMENT

Bollig, Inc.	\$ 800.00	1093
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UTILITY FUND:

Checking/Savings Account Balance 1/1/22

\$ 82,953.15

JANUARY RECEIPTS:

Bank had \$3.00 more on deposit	\$ 3.00	
Water deposit	\$ 75.00	
		\$ 78.00

JANUARY COLLECTIONS: Water \$5,341.56; Sewer \$7,686.04; Garbage \$2,413.53	
Garb. Tax \$235.32; Water Tax \$46.23; MDOH \$173.10; Unapplied Payments \$1,546.88	\$ 27,525.14
Late Charges \$371.35; Debt Fee \$7,146.13; Storm Water-Comm \$405.00; Storm Water-Res \$2,160.00	
Total January Receipts:	\$ 110,556.29
JANUARY DISBURSEMENTS:(includes salaries)-----	\$ 15,967.92
Balance on hand 1/31/22 -----	\$ 94,588.37

Sewer Savings	\$72,131.98	Water Savings	\$ 35,410.52	Well Savings	\$ 137,935.46
Debt Fee	\$2,856.41	Debt Fee	\$ 952.14	Debt fee	\$ 2,992.44
Transfer to checking	\$0.00	Transfer to checking	\$ -	Transfer to checking	\$ -
January Interest	\$12.57	January Interest	\$ 6.12	January Interest	\$ 23.76
	\$75,000.96		\$ 36,368.78		\$ 140,951.66

OUTSTANDING ACCOUNTS FOR PAYMENT

Sewer Savings--debt fee-42% \$7,146.13	\$ 3,001.37	ACH
Water Savings--debt fee-.14% \$7,146.13	\$ 1,000.46	ACH
Well Savings--debt fee-44% \$7,146.13	\$ 3,144.30	ACH
Arvig -voice dialer system	\$ 43.14	7837
Badger Meter	\$ 170.88	7838
First Independent Bank-MRWA registration-paid 1/31/22	\$ 250.00	7836
General Fund -Payroll 2/15/22	\$ 2,577.72	7839
Great Plains Natural Gas Co. - paid 1/31/22	\$ 503.42	7834
Great Plains Natural Gas Co.-N. Lift Station-paid 1/31/22	\$ 41.97	7834
Great Plains Natural Gas Co.-S. Lift Station-paid 1/31/22	\$ 45.29	7834
Laleman's Septic and Drain Cleaning LLC-pumped lift station	\$ 200.00	7840
Mid-American Reserarch chemical-lift station degreaser-sewer	\$ 1,676.80	7841
Minnesota Valley Testing Labs-sewer	\$ 72.25	7842
Nordic Solar HoldCo LLC-South lift/plant	\$ 1,116.52	7843
Olson Sanitation	\$ 2,615.10	7844
Omega Rail Management, Inc.-paid 1/31/22	\$ 527.01	7835
Petty Cash-water samples	\$ 29.28	7845
Tri-State Pump & Control-lift station repairs	\$ 1,458.50	7846
Xcel Energy-plant	\$ 696.11	7847
Xcel Energy-sewer	\$ 13.03	
Xcel Energy-N-lift-new	\$ 139.20	7848
Xcel Energy- water	\$ (333.13)	
Xcel Energy- Lift#1; Lift#2	\$ (5,540.28)	

JANUARY 2022 REPORT OF ALL FUNDS

COMMUNITY PARK:

Checking/Savings Account Balance 1/1/22

\$ 21,377.44

JANUARY RECEIPTS:

Gazebo Park Fund-balance \$ 6,408.89

January Interest	\$ 3.48	
Total receipts		\$ 3.48

JANUARY DISBURSEMENTS:(includes salaries)-----		\$ 1,295.97
Balance on hand 1/31/22 -----		\$ 20,084.95

OUTSTANDING ACCOUNTS FOR PAYMENT

Clean Site LLC	\$ 367.51	2006
First Independent Bank-Menards-ice rink parts-paid 1/31/22	\$ 159.72	2003
Runnings-PVC and piping-paid 1/31/22	\$ 37.10	2004
Runnings-ice rink parts-paid 1/31/22	\$ 1.49	2005
Xcel Energy	\$ 158.92	2007

FIRE DEPARTMENT:

Checking/Savings Account Balance 1/1/22

\$ 16,366.02

JANUARY RECEIPTS:

Mike Schuttler-fill pool	\$ 75.00	
Brian Schulz-fire call	\$ 1,500.00	
January Interest	\$ 2.16	
		\$ 1,577.16

JANUARY DISBURSEMENTS:(includes salaries)-----		\$ 7,433.87
Balance on hand 1/31/22 -----		\$ 10,509.31

OUTSTANDING ACCOUNTS FOR PAYMENT

Cottonwood Co-op Oil Company-supplies \$67.40; fuel \$369.25	\$ 436.65	80221
Great Plains Natural Gas Co. - paid 1/31/22	\$ 729.88	80220
Nordic Solar HoldCo. LLC	\$ 91.14	80222
SouthWest Pest LLC-yearly pest contract	\$ 199.50	80223
Stryker Sales, LLC-Lucus annual inspection	\$ 1,105.80	80224
Wood Lake Lumber-supplies	\$ 5.99	80225
Xcel Energy	\$ 41.70	80226

1st Responder C.D. #200911444 Balance 1/31/22	\$ 10,115.85
Fire Dept. C.D. #701905 Balance 1/31/22	\$ 38,813.98

JANUARY 2022 REPORT OF ALL FUNDS

CITY SCDP FUND:

Checking/Savings Account Balance 1/1/22

\$ 77,838.86

JANUARY RECEIPTS:

SCDP Loan repayments	\$	95.09	
January Interest	\$	13.20	\$ 108.29
			\$ 77,947.15
JANUARY DISBURSEMENTS:(includes salaries)-----			\$ -
Balance on hand 1/31/22 -----			\$ 77,947.15

OUTSTANDING ACCOUNTS FOR PAYMENT

STREET IMPROVEMENT:

Checking/Savings Account Balance 1/1/22

\$ 77,913.33

JANUARY RECEIPTS:

January Interest	\$	13.23	\$ 13.23
			\$ 77,926.56
JANUARY DISBURSEMENTS:(includes salaries)-----			\$ -
Balance on hand 1/31/22 -----			\$ 77,926.56

OUTSTANDING ACCOUNTS FOR PAYMENT

JANUARY 2022 PAYROLL

GENERAL FUND	Brenda Drager (\$3,229.20)	Allen Chrisman (\$4,064.66)	
	Tim Lange (\$600.00)	Jon Denzer (\$290.76)	
	Kallie Breitbarth (\$388.70)		
	TOTAL FROM GENERAL FUND		\$ 8,573.32
TOTAL JANUARY 2022 PAYROLL:			\$ 8,573.32

2022 Fund Balance Report

		01/31/22
GENERAL:	Money Market Savings	\$ 338,952.96
	Money Market Savings - Xmas Decorations	\$ 1,864.32
	Money Market Savings-CC-WL Bar	\$ 2,879.30
	Money Market Savings-CC-WL Lions-Repairs	\$ 447.13
	Money Market Savings-CC-Furnace	\$ 7,500.00
	Money Market Savings-CC-Landscaping	\$ 768.47
	Money Market Savings-CC Roof repair	\$ 20,711.00
	Money Market Savings-CC-undesignated	\$ 465.00
	Money Market Savings-CC-floor finishing	\$ 3,365.00
	Money Market Savings-Small City Asst.	\$ 16,094.00
	Money Market Savings-COVID-19 Relief Fund	\$ 21,911.10
	Checking	\$ 2,868.86
	Money Market Certificate (new business #200904180)	\$ 4,690.98
	TOTAL IN GENERAL FUND	\$ 422,518.12
UTILITY CONSTRUCTION FUND	Savings	\$ 527,557.87
	Checking	\$ 30,954.42
	TOTAL IN UTILITY CONSTRUCTION FUND	\$ 558,512.29
CITY UTILITIES:	Money Market Savings (sewer)	\$ 75,000.96
	Money Market Savings (water)	\$ 36,368.78
	Money Market Savings (well)	\$ 140,951.66
	Checking	\$ 94,588.37
	TOTAL IN UTILITY FUND	\$ 346,909.77
FIRE DEPARTMENT:	Money Market Savings	\$ 8,831.58
	First Responders \$312.11+1115.00	\$ 1,427.11
	Fire Department-Curt Hansen memorial	\$ 101.25
	Checking	\$ 149.37
	Money Market Certificate (1st Resp.)#200911444	\$ 10,115.85
	Money Market Certificate (Fire Dept.)#701905	\$ 38,813.98
	TOTAL IN FIRE DEPARTMENT	\$ 59,439.14
COMMUNITY PARK:	Money Market Savings	\$ 13,405.23
	Money Market Savings-Gazebo Park Fund	\$ 6,408.89
	Checking	\$ 270.83
	TOTAL IN COMMUNITY PARK	\$ 20,084.95
STREET IMPROVEMENT:	Money Market Savings	\$ 77,926.56
CITY SCDP:	Money Market Savings	\$ 77,756.16
	Checking	\$ 190.99
	TOTAL IN CITY SCDP	\$ 77,947.15
GRAND TOTAL ALL FUNDS:		\$ 1,563,337.98