

**SPECIAL HEARING -VACATION OF PARTIAL STREET 4<sup>TH</sup> AVE. E. AND MONTHLY MEETING OF THE WOOD LAKE CITY COUNCIL MONDAY, June 13, 2022, 6:00 P.M.—COMMUNITY CENTER-SMALL ROOM**

Council members Mayor David Stelter, Brad Timm, Wayne Tonn, Tammi Mueller, and Sean Brovold along with the city clerk, Brenda Drager, were present. Visitors in attendance were Allen Chrisman, Josh Johnson, and Laura Ostlie.

The Special Hearing was called to order by Mayor David Stelter at 6:00 p.m.

**Pledge of Allegiance**

Special Hearing commenced with no one in attendance pertaining to the vacation of partial street of 4<sup>th</sup> Avenue East in Wood Lake. A brief discussion was held concerning the ROW for the city. As no one was present, a motion by Mueller and seconded by Timm was made to close the special meeting hearing and open the regular city council meeting. Motion passed with all in favor.

As Keith Mueller and Bruce Helgeson were not attendance for the regular meeting, Josh Johnson and Laura Ostlie were next on the agenda. At 6:10 p.m. Josh Johnson handed member an agenda of items they were there to discuss. Brief summary of where they were at with Phase 1. It was also discussed that the bids for Phase 2 were over by \$900,000.00 than anticipated. Bollig drafted a recommendation letter along with a background check for Rubin Construction, LLC who had the lowest bid of \$2,640,000.00. The bid is only good for 60 days which will be July 18<sup>th</sup>. A public hearing is set for June 27, 2022 at 6:00 p.m. to inform the public about the extra funding that will be needed for Phase 2. Rural Development is requesting a waiver on the new requirements for the funding and to honor the original request of funding for Phase 2. The additional funding has some requirements that would need to be done such as an income survey for city of Wood Lake, a pre-application and full application through DEED – Small City Development Program. A motion by Timm and seconded by Brovold to approve Task #4 to Bollig for total of \$8,000.00 with stipulation that if the income survey does not meet the qualifications that only the \$4,000.00 for that portion would be payable to Bollig, Inc. Motion passed with all in favor. If the survey comes in within the guidelines, Bollig will continue with the pre-application and full application through the Small Cities Development Program (SCDP). Josh and Laura left the meeting at 6:31 p.m.

Kyle Krueger from Hoffman and Brobst, city auditor, was next on the agenda to present the council with the 2021 regular city audit and one-time single audit for the infrastructure project. Kyle handed out printed copies of the audits to the council members. He did a paper power point on the major items of the audit. A motion by Mueller and seconded by Timm to accept the 2021 audit as presented by Kyle. Motion passed with all in favor. Kyle left at 7:00 p.m.

Allen told the council that the south lift station did not get paved around it and that Duinick Bros. would do that for an additional \$6,000.00. After brief discussion, a motion by Mueller and seconded by Timm was made to have Duinick Bros. pave around the south lift station. Motion passed with all in favor. Just a few endpoints are left to install. Allen would like to install water meters in the city buildings to see if some of the extra water lost is coming from one of those buildings. It was suggested to bring this up at the budget meeting and to bring costs of getting those meters installed. There was tree damage at Heritage Park from the storm of May 30, 2022 and the city clerk was Asked to contact the League of MN Cities to see if this would be covered under our property insurance policy. Allen also had concerns about what is city property and what needs to be mowed. He will continue to mow only what is city property, nothing extra. Allen would like a representative from Wayne's Tractor to come to a council meeting to discuss new lawn mower costs. The city did not get any part time help applicants. Brad Timm mentioned that his son, Austin, would be interested in mowing evenings. Allen told the council once the street project is wrapped up; he would have the time to keep up with the mowing.

A motion by Timm and seconded by Brovold to approve the minutes from the May 9, 2022, meeting. Motion passed with all in favor.

**Old Business:**

Fencing at Heritage Park was tabled

**Other Business:**

A brief discussion on the past due water bills. If they are not paid by the 15<sup>th</sup>, shut the water off as per council.

A motion by Timm and seconded by Brovold to approve a gambling permit to the Wood Lake Fire Relief for raffle drawing to be held during the Wood Lake Fair on August 22, 2022. Motion passed with all in favor.

A motion by Brovold and seconded by Mueller to allow street to be blocked off in front of Woody's Bar for the rib cookoff on August 13, 2022. Motion passed with all in favor.

A motion by Brovold and seconded by Timm to approve the bills as presented. Motion passed with all in favor.

**Other Business:** City received information on participating in the Performance Measurement Program.

Discuss whether to move designated funds from savings to C.D.s for future use was tabled until we know what is available for interest rates and term dates.

Marlene Kroll would like some help on figuring out what to do with tree fallen on her yard in Wood Lake. She will need to hire a tree service. Tom Slettedahl has been mowing neighbor's lawn and feels they need to be contacted about it. He should not be responsible for getting it done. City clerk will try to contact them.

Informational items: A public hearing will be held on Monday, June 27<sup>th</sup> at 6:00 p.m. to discuss Phase 2 infrastructure improvement project costs; Received proposal of costs for street patches, etc. from Bergen for \$23,468.45 total; Mayor signed application papers for addition grant funding for Phase 2; Mayor signed Right-of-Way Certificate for additional funding for Phase 2; Illies house went off market but possible new offer being made; R.L. Larson (Dunnick Bros.) is working on second coat of pavement from Phase 1; Devin Stolp was contacted about garbage left on the curb and other items; Gundersons are planning on putting steel roofing on their building on 2<sup>nd</sup> Ave.; The city had one participant in the tree program in May; League of MN Cities is raising their annual dues by 3.5%.

There being no further business, a motion was made by Brovold and seconded by Timm to adjourn the meeting. Motion passed with all in favor. Mayor Stelter adjourned the meeting at 8:28 p.m.

, Mayor

, Clerk/Treasurer